

Jewish Family Service of Houston

OVERVIEW OF EMPLOYMENT SERVICES & RESOURCES

✓ **Individual Career Counseling:**

- Career Exploration
- Vocational Assessments (*nominal fee required)
- Resume Reviews
- Cover Letter Critiques
- Job Search Strategies
- Networking Techniques
- Interview Preparation
 - *To schedule an individual career counseling appointment, please call: 713-667-9336.*

✓ **Workshops:**

- Resume Writing
- Job Search Seminar
- Interviewing Skills
- Networking Strategies
- Utilizing LinkedIn (Beginner)
- Utilizing LinkedIn (Advanced)
 - For upcoming workshop information, please visit the Employment Services Calendar online at: www.jfshouston.org/employment_services/calendar.php
 - *Please register online for all workshops/programs!*

✓ **Job Search Support:**

- JFS LinkedIn Group – Job Postings & Career Related Resources
 - Website: <http://tinyurl.com/jfslinkedin>
 - Group Name: JFS Houston, Employment Services
 - *A LinkedIn account is required to join; job openings are posted under the “Job Discussions” tab*
- JFS Innovative Career Action Networking Group (ICAN)
 - Every Monday morning at 8:00am at JFS
 - Share job leads and job search strategies, receive encouragement from fellow job seekers
- Mock Interviews with Volunteer Recruiter
 - Certain Monday evenings each month at JFS (check the calendar for details)
 - 30-minute mock interviews, 6pm – 8:30pm
- JFS Career Resource Center
 - Microsoft Office Suite 2010 Tutorials
 - QuickBooks 2010 & 2011 Tutorials
 - Internet Access & Print/Copy/Fax/Scan
 - *By appointment only – contact Elyse Kalmans at ekalmans@jfshouston.org to sign up.*

⇒ Please note: We are not a placement/staffing agency. ⇐

ADDITIONAL COMMUNITY RESOURCES

Between Jobs Ministry

Northwest Bible Church
5503 Fellowship Lane, Spring, TX 77379
www.nwbc.org | 281-376-1110, ext. 119
Meet Wednesday mornings

Career and Recovery Resources, Inc.

2302 Fannin, Suite 110, Houston, TX 77002
www.careerandrecovery.org | 713-754-7000

Chinese Community Center

9800 Town Park, Houston, TX 77036
www.ccchouston.org | 713-271-6100

Goodwill Houston

Meyerland Job Connection Services
9606 Hillcroft, Houston, TX 77096
www.goodwillhouston.org | 832-900-7454

McGovern-Stella Link Public Library

7405 Stella Link, Houston, TX 77025
www.houstonlibrary.org/mcgovern-stella-link-neighborhood-library | 832-393-2630
Offers a variety of computer classes

SER – Jobs for Progress

201 Broadway, Houston, TX 77012
www.serhouston.org | 713-773-6000

United Way of Greater Houston

50 Waugh Dr., Houston, TX 77007
www.unitedwayhouston.org | 713-685-2300
Nonprofit Connection – Community Job Bank

Workforce Solutions

Closest Location: 9315 Stella Link Road,
Houston, TX 77025
www.wrksolutions.com | 713-661-3220

ONLINE RESOURCES

Job Search

- 🔗 www.allhospitaljobs.com
- 🔗 www.flexjobs.com *Requires a fee
- 🔗 www.higheredjobs.com
- 🔗 www.houston.jobing.com
- 🔗 www.indeed.com
- 🔗 www.idealist.org
- 🔗 www.linkedin.com
- 🔗 www.oilcareers.com
- 🔗 www.rigzone.com/jobs
- 🔗 www.rileyguide.com
- 🔗 www.search.twitter.com
- 🔗 www.simplyhired.com
- 🔗 www.twc.state.tx.us
- 🔗 www.tweetmyjobs.com
- 🔗 www.twitjobsearch.com
- 🔗 www.usajobs.gov
- 🔗 www.workintexas.com

Career Exploration

- 🔗 www.acinet.org/explore
- 🔗 www.bls.gov/oco
- 🔗 www.careeronestop.org
- 🔗 www.iseek.org
- 🔗 www.mynextmove.org
- 🔗 www.onetonline.org
- 🔗 www.quintcareers.com

Salary, Trends, & Employer Info.

- 🔗 www.bizjournals.com/houston
- 🔗 www.glassdoor.com
- 🔗 www.payscale.com
- 🔗 www.rileyguide.com/employer
- 🔗 www.salary.com
- 🔗 www.salaryexpert.com
- 🔗 www.stats.bls.gov
- 🔗 www.wetfeet.com
- 🔗 www.hoovers.com *Requires a fee
- 🔗 www.vault.com *Requires a fee